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March 22, 2020

Dual Credit Students (and parents),

We hope this finds you and your family healthy and safe during these uncertain times as we embark on new ways of providing instruction. We wanted to reach out to each of you, giving you some updates in regard to your dual credit classes through TCC.

TCC is scheduled to resume classes in an online format beginning Monday March 23, 2020. A letter was sent to your TCC email advising how to move forward with classes. Your professors will also be in contact with you about expectations, assignments and deadlines through your TCC email. Make sure you are checking that email account daily and reading any correspondence from your instructors on the college.

Here is the basic information from TCC about next week's classes resuming.

TCC is committed to continuing to deliver quality instruction and helping you achieve your goals. TCC classes will resume on **Monday March 23**, and your dual credit classes will be delivered to you online, through the MyTCC portal, while your physical high school campuses may remain closed.

Here are some things you can do to prepare for the transition to online instruction:

- Verify that you can log into the MyTCC portal and access your class: <a href="https://my.tccd.edu">https://my.tccd.edu</a> For log-in assistance or tech support contact TECH 24/7: 817-515-8324 <a href="https://www.tccd.edu/services/support-services/tech-support/">https://www.tccd.edu/services/support-services/tech-support/</a>
- Log in to your MyTCC email and read all communication from your Instructor
- Prepare for future instruction through Blackboard by visiting the How To Tab, https://my.tccd.edu/bbcswebdav/institution/Tip%20Sheets/Student%20Orientation%20Files/1%20Introduction%20and%20Basic%20Navigation.pdf
- Be mindful that online instruction is not self-paced. Your Instructor will provide you with a calendar and clear deadlines for completing your coursework each week. To optimize your success, prepare to meet these deadlines, and log in to your course site regularly.

While TCC will resume classes in an online-format next week, all EMS ISD campuses remain closed. If you find yourself struggling with this format or have other questions regarding your dual credit class, please email your professors, the dual credit office on the Northwest campus or the high school CCRS. We are happy to help you navigate through this the best we can. The dual credit office email is: NW-DualCredit@tccd.edu.

We want to help you finish strong this semester. Again, be safe, stay healthy and do not hesitate to reach out to one of us as needed.

Sincerely,
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